



ROYAL PLASTIC MFG., INC.

Billing Address – P.O. Box 380, Minden, Nebraska 68959
Shipping Address – 1046 E. 9th St., Minden, Nebraska 68959

Purchase Order and Quality Clauses

These clauses, when referenced in Royal Plastic Mfg. Purchase Orders, become legally binding elements of the purchase order. This document has also been posted to our website, <http://www.rpm-composites.com/>, for the convenience of our subcontractors

- RQ 1** Please acknowledge acceptance of this Purchase Order via e-mail or fax. Purchase Order is invalid unless acknowledged. Purchase Order number must appear on all packing sheets and invoices.
- RQ 2** (a) Material certifications, including lot traceability to original manufacturer are required, including sub-tier vendors with all shipments. All requirements of this order must flow down to any sub-tier vendors. Royal Plastic Mfg. reserves the right to reject inbound shipments and return them to seller if proper certification is not received with shipment. **If no specification revision level is called out, the latest revision shall be used.** Supplier and Sub-Tier vendors are required to use Royal Plastic Mfg., customer-approved special process sources. Information on the approval status of a processor and their process approval can be obtained by contacting Royal Plastic Mfg. Any Sub-Tier vendor that is not customer-approved for special process sources may not be used without specific written approval from Royal Plastic Mfg.
- (b) Process certifications are required, including sub-tier vendors with all shipments. All requirements of this order must flow down to any sub-tier vendors. Royal Plastic Mfg. reserves the right to reject inbound shipments and return them to seller if proper certification is not received with shipment. **If no specification revision level is called out, the latest revision shall be used.** Supplier and Sub-Tier vendors are required to use Royal Plastic Mfg., customer-approved special process sources. Information on the approval status of a processor and their process approval can be obtained by contacting Royal Plastic Mfg. Any Sub-Tier vendor that is not customer-approved for special process sources may not be used without specific written approval from Royal Plastic Mfg.
- RQ 3** Royal Plastic Mfg. requires that all shipments meet the schedule agreement dictated by the purchase order. However, If the seller becomes aware that any order to Royal Plastic Mfg. will be late, seller must notify Royal Plastic Mfg. immediately. Royal Plastic Mfg. reserves the right to cancel any late order without liability to Royal Plastic Mfg. or any other third party. If requested by Royal Plastic Mfg., seller will ship late orders by expedited (next day) delivery at seller's expense. Early shipments are acceptable, unless otherwise stipulated by the purchase order.
- RQ 4** Right of Entry: Royal Plastic Mfg. and/or its customers Quality Representative may elect to conduct inspection for work relating to this contract at Seller and Seller's subcontractors' locations. Royal Plastic Mfg. will notify Seller if an inspection is to be conducted on specific shipments.
- RQ 5** Seller to supply exact quantities specified on purchase order unless deviation from this clause is included on the purchase order or agreed upon in writing by Royal Plastic Mfg.



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- RQ 6** Seller shall have a documented quality program that, at a minimum, addresses conformance of finished product to contract, drawing, material and process specifications, and manufacturing requirements. Seller to supply quality documents for Royal Plastic Mfg. review, upon request.
- RQ 7** All materials shipped by seller must have at least 75% of specified shelf life remaining upon delivery to Royal Plastic Mfg. Determination of shelf life is defined as follows, in descending order of significance: 1) Material and/or process specifications, 2) Documented industry standards, and 3) Manufacturer's specification.
- RQ 8** Any dispute or claims arising or relating to this order, which cannot be mutually resolved, shall, under rules of American Arbitration Association, be settled by a single arbiter in accordance with such rules.
- RQ 9** Packaging: Unless otherwise specified, all packaging and packing shall comply with best commercial practices.
- RQ 10** Royal Plastic Mfg. technical documents and drawings are protected by copyright. Disclosed documents are to remain confidential, and may not be copied or reproduced without written consent from Royal Plastic Mfg. Disclosed documents are to be destroyed upon completion of the contracted project, or six months after quoting if no purchase order is placed. Technical documents and drawings created on behalf of Royal Plastic Mfg. are to be approved by Royal Plastic Mfg. prior to production, and are not to be used without written permission from Royal Plastic Mfg. Technical documents and drawings created on behalf of Royal Plastic Mfg. are to be protected, and not used for other projects without written consent from Royal Plastic Mfg.
- RQ 11** Seller is responsible for repair or replacement cost of Royal Plastic Mfg.-owned product lost, destroyed, damaged, or broken while in their possession, including product in shipment, when the shipment is the responsibility of the seller.
- RQ 12** Seller is responsible for repair or replacement of any and all fixtures and tools provided by Royal Plastic Mfg., when subsequently lost, destroyed, damaged, or broken while in their possession. Tools and fixtures to be stored indoors, protected from weathering elements, damage, or loss. Royal Plastic Mfg. has the right to visit the seller's facilities and survey the procedures and storage for provided tools.
- RQ 13** Materials supplied by Royal Plastic Mfg. are to be stored and handled according to specified procedures. If no procedures are specified, then seller will employ best business practices for storage and handling. Materials supplied to seller will only be used for Royal Plastic Mfg. contracts, unless explicit written approval is granted by Royal Plastic Mfg. Excess and scrap material to be returned to Royal Plastic Mfg. upon completion of the contract unless authorized in writing by Royal Plastic Mfg.



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- RQ 14** All resin pre-impregnated material to be shipped with plastic backing material applied to both sides of product, unless specifically stated in the purchase order.
- RQ 15** First Article Inspection required. Seller shall perform a First Article Inspection (FAI) and/or test as required, to insure conformance to specification and contract requirements. Quantitative results of inspections and/or tests shall be documented on a report form identified as "First Article Inspection Report". One copy of the FAI and supporting data shall be sent with the seller's shipping documents to Royal Plastic Mfg.
- RQ 16** Source inspection required at seller's facility, after seller inspection, and prior to packaging and shipment from seller's facility. Evidence of such inspection must be indicated on the shipping documents. Seller shall notify Royal Plastic Mfg. Quality Manager at least 48 hours in advance of required source inspection.
- RQ 17** First Article Inspection Approval required. Seller shall perform a First Article Inspection (FAI) and/or test as required, to insure conformance to specification and contract requirements. Quantitative results of inspections and/or tests shall be documented on a report form identified as "First Article Inspection Report". One copy of the FAI, supporting data, the first production article, and seller's shipping documents shall be submitted to Royal Plastic Mfg. for approval. Seller shall not deliver contracted quantities until written approval of first article acceptance has been received from Royal Plastic Mfg.
- RQ 18** This is a rated order certified for national defense use, and you are required to follow all the provisions of the Defense Priorities and Allocations System regulation (15 CFR part 700.)
- RQ 19** DFARS 252.225-7014 requires that "Any special TY metals" used on products delivered under U.S. Government contracts must be melted in the U.S. or "Qualifying Country".
- RQ 20** The provisions of CFR60-1.4 (1 – 7) Equal opportunity clause shall apply to this order.